

AGENDA
CITY OF STEVENSON COUNCIL MEETING
July 15, 2021
6:00 PM, City Hall

Those attending in-person will be required to follow current state guidelines for facemasks and distancing.

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEvsF6PSoDwjJvA/>

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.
Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) * 7/14 changes include:
- Addition of documents to ARPA discussion (item 7a)
 - Addition of documents to city services extension discussion (item 7b)
 - Addition of Walnut Park lease agreement document (item 8d)
 - Addition of Rock Creek Run-off Testing Discussion (item 8e)
 - Addition of Voucher information (item 11)

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Water Adjustment** - The Kellogg Group (meter No. 509000) requests a water adjustment of \$262.69 for a leak with they have since repaired.
- b) **Minutes** of June 17, 2021 Council Meeting.

MOTION: To approve consent agenda items a-b.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Gorge Regional Transit Strategy** - Katy Fitzpatrick, Mobility Manager for the Mid-Columbia Economic Development District, will give a presentation on the Gorge Regional Transit Strategy and current regional public transit initiatives.

6. SITUATION UPDATES:

- a) **COVID-19 Update** - Mayor Scott Anderson will provide an update on the city's response to the COVID-19 pandemic.
- b) **Sewer Plant Update** - City Administrator Leana Kinley will present the update from Public Works Director Karl Russell on the Stevenson Wastewater System and the Compliance Schedule.

7. UNFINISHED BUSINESS:

- a) ***Discuss American Recovery Plan Act Fund Distribution** - City Administrator Leana Kinley presents the staff memo listing project options for ARPA funds for council discussion.
- b) ***Discuss Extension of City Services** - City Administrator Leana Kinley presents a staff memo continuing the April 15, 2021 discussion of water and sewer services past city limits for council discussion and staff direction.

8. COUNCIL BUSINESS:

- a) **Discuss Parking Ordinance** - City Administrator Leana Kinley presents the staff memo regarding changes to the parking restrictions in downtown for council discussion and staff direction.
- b) **Discuss Dude Solutions Capital Predictor Tool** - City Administrator Leana Kinley presents the staff memo regarding the Dude Solutions Capital Predictor software module for council discussion and staff direction.

MOTION: To approve the WithersRavenel proposal for an initial cost of \$7,000 and an annual cost of \$8,550 for building and maintaining the Predictor Tool with Dude Solutions software.

Or to approve contracting with Dude Solutions for the Predictor Tool for an annual cost of \$5,846 and a set-up fee with WithersRavenel in the amount of \$19,800.

Or other motions as mentioned in the staff memo.

- c) **Approve Contract with Wallis Engineering** - City Administrator Leana Kinley presents the contract with Wallis Engineering for Wastewater Treatment Plant Upgrade Project

equipment bidding services for an amount not to exceed \$40,654 for council review and consideration.

MOTION: To approve the contract with Wallis Engineering for Wastewater Treatment Plant Upgrade Project equipment bidding services in the amount not to exceed \$40,654.

- d) ***Approve Walnut Park Lease Extension** - City Administrator Leana Kinley will present the addendum to the license agreement with Justin Gross of Big River Grill for leasing Walnut Park over the summer at a rate as identified in the agreement for council review and discussion.

MOTION: To approve the addendum with Justin Gross, dba Big River Grill, for leasing Walnut Park as presented.

- e) ***Discuss Rock Creek Run-off Testing** - Community Development Director Ben Shumaker presents the summary report on the stormwater run-off at Rock Creek and Foster Creek Road for council discussion and staff direction.

9. INFORMATION ITEMS:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for June 2021 is presented for council review.
- b) **Financial Report** - City Administrator Leana Kinley presents the Quarterly Report, Treasurer's Report and year-to-date revenues and expenses through June 2021.
- c) **Chamber of Commerce Activities** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in June 2021.
- d) **Project Status Updates** - City Administrator Leana Kinley and city staff present updates on city projects in process.
- e) **Planning Commission Minutes** - Minutes from the 6/14/21 Planning Commission meeting are presented.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Karl Russell, Public Works Director
- c) Leana Kinley, City Administrator

11. VOUCHER APPROVAL:

- a) *June 2021 payroll & July 2021 AP checks have been audited and are presented for approval. June payroll checks 15228 thru 15232 total \$97,873.91 which includes EFT

payments. July 2021 AP checks 15233 thru 15303 total \$222,473.77 and includes EFT payments and checks. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

12. MAYOR AND COUNCIL REPORTS:

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. ADJOURNMENT - Mayor will adjourn the meeting.

=====

UPCOMING MEETINGS AND EVENTS:

- July 22nd - 25th -GorgeGrass at Skamania County Fairgrounds
- August 6th and 7th - Stevenson Waterfront Music Festival
- Monday, August 9th 6pm - Regular Planning Commission Meeting
- Thursday, August 12th 6pm - Regular Council Meeting (moved from August 19th due to Fair)
- August 18th -21st - Skamania County Fair and Timber Carnival-"Let the Good Times Grow"
- Tuesday, September 7th 6pm - Community workshop on Diversity, Equity, Inclusion